

The law protects you!

When reporting an occurrence, you and any person mentioned in your report are protected from adverse consequences that may come from your report.

1. Your identity and the identity of anyone mentioned in your report will be protected.
2. Your report will not be disclosed unless necessary for safety.
3. Your report will not be used, inside and outside your organisation, to blame you or any person mentioned in it.
4. Exceptions are wilful misconduct and unacceptable behaviour¹.
5. You will have the possibility to report to a special entity in your State if you consider that you have not been adequately protected.

More information: www.aviationreporting.eu/justculture

This text is informative and is not intended to replace the applicable legal requirements contained in Regulation (EU) No 376/2014

¹ Unacceptable behaviour being defined as : manifest, severe and serious disregard of an obvious risk and profound failure of professional responsibility to take such care as is evidently required in the circumstances, causing foreseeable damage to a person or property, or which seriously compromises the level of aviation safety.



Material prepared by



Safety occurrence? Report it to your organisation!

Aerodromes staff

Reporting makes our industry safer

Report the following occurrences:

Aircraft and obstacle related occurrences

1. A collision or near collision, on the ground or in the air, between an aircraft and another aircraft, terrain or obstacle.
2. Wildlife strike including bird strike.
3. Taxiway or runway excursion.
4. Actual or potential taxiway or runway incursion.
5. FATO incursion or excursion.
6. Aircraft or vehicle failure to follow clearance, instruction or restriction while operating on the movement area of an aerodrome (for example: wrong runway, taxiway or restricted part of an aerodrome).
7. Foreign object on the aerodrome movement area which has or could have endangered the aircraft, its occupants or any other person.
8. Presence of obstacles on the aerodrome or in the vicinity of the aerodrome which are not published in the AIP or by NOTAM and/or that are not marked or lighted properly.
9. Push-back, power-back or taxi interference by vehicle, equipment or person.
10. Passengers or unauthorised person left unsupervised on apron.
11. Jet blast, rotor down wash or propeller blast effect.
12. Declaration of an emergency ('MAYDAY' or 'PAN' call).

Degradation or total loss of services or functions

1. Loss or failure of communication between:
 - a. Aerodrome, vehicle or other ground personnel and air traffic services unit or apron management service unit;
 - b. Apron management service unit and aircraft, vehicle or air traffic services unit.
2. Significant failure, malfunction or defect of aerodrome equipment or system which has or could have endangered the aircraft or its occupants.

3. Significant deficiencies in aerodrome lighting, marking or signs.
4. Failure of the aerodrome emergency alerting system.
5. Rescue and firefighting services not available according to applicable requirements.

Other occurrences

1. Fire, smoke, explosions in aerodrome facilities, vicinities and equipment which has or could have endangered the aircraft, its occupants or any other person.
2. Aerodrome security related occurrences (for example: unlawful entry, sabotage, bomb threat).
3. Absence of reporting of a significant change in aerodrome operating conditions which has or could have endangered the aircraft, its occupants or any other person.
4. Missing, incorrect or inadequate De-icing / Anti-icing treatment.
5. Significant spillage during fuelling operations.
6. Loading of contaminated or incorrect type of fuel or other essential fluids (including oxygen, nitrogen, oil and potable water).
7. Failure to handle poor runway surface conditions.
8. Any occurrence where the human performance has directly contributed to or could have contributed to an accident or a serious incident.
9. **Always report any other occurrence that you consider safety relevant!**